

EB No.

SAFETY PRECAUTIONS WHILE JOGGING ON  
ROADS WITHIN AND ADJACENT TO AGENCY COMPOUND

With improvement in the weather an increasing number of joggers will be running outside. Agency employees jogging on roads inside and adjacent to the Headquarters compound are urged to use extreme caution and good safety practices in order to prevent injury to themselves and possible accidents involving vehicles. Joggers should face oncoming traffic and run single file. By being particularly mindful of these facts, accidents can be avoided and we can continue the good relationship we have with the Fairbanks Highway Research Station which permits us access to their roads.

DISTRIBUTION: ALL EMPLOYEES

**ROUTING AND TRANSMITTAL SLIP**      **Date** 26 April 1982

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. Safety Group		
2. <span style="border: 1px solid black; display: inline-block; width: 100px; height: 1.2em; vertical-align: middle;"></span>		
3.		
4.		
5. C/BSD      5E-56 Hqs.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

**REMARKS**

We would like to issue the attached Employee Bulletin. Would appreciate your review and return to us.

**DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions**

<b>FROM: (Name, org. symbol, Agency/Post)</b>  C/BSD /OP	<b>Room No.—Bldg.</b> 5E-56 Hqs.  P. <span style="border: 1px solid black; display: inline-block; width: 40px; height: 1.2em; vertical-align: middle;"></span>
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5041-102

**OPTIONAL FORM 101 (Rev. 7-76)**  
 Prescribed by GSA  
 FPMR (41 CFR) 101-11.206

★ GPO : 1980 O - 311-156 (17)

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**ROUTING AND RECORD SHEET****SUBJECT:** (Optional) EMPLOYEE BULLETIN:Safety Precautions While Jogging on Roads Within  
and Adjacent to Agency Compound**FROM:** James N. Glerum  
Director of Personnel  
5E-58 Headquarters

EXTENSION

NO.

DATE

STAT

**TO:** (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS**COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)1. DD/PA&E  
1006 Ames Building

2.

3. C/RCD/ISS  
1105 Ames Building

4.

5.

6.

7.

8.

9.

10.

11.

12.

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14.

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